

**STATEWIDE  
NATIONAL GUARD OF ARIZONA  
HUMAN RESOURCE OFFICE  
5636 E. McDowell Road, Bldg M5710, Phoenix, AZ 85008-3495  
PHONE (602) 629-4800; DSN 853-4800  
WEBSITE: <http://dema.az.gov/>**

**TITLE 32 EXCEPTED  
TECHNICIAN VACANCY ANNOUNCEMENT**

**NATIONAL GUARD MEMBERSHIP IS REQUIRED:** This is an excepted service position that requires membership in a compatible military assignment in the National Guard. Selectee will be **required to wear the military uniform.**

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**ANNOUNCEMENT NUMBER: 20-185T      OPENING DATE: 31-Mar-20      CLOSING DATE: 15-Apr-20**

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**POSITION TITLE, SERIES, GRADE, AND POSITION NUMBER:**

Supervisory Supply Technician, GS-2005-08, E-4/SPC - E-7/SFC, PAR/LIN: 4622-106

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**APPOINTMENT FACTORS: OFFICER** ☐      **WARRANT OFFICER** ☐      **ENLISTED** ☒

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**KNOWN PROMOTION POTENTIAL: NONE**

**SALARY RANGE:**

\$22.92-\$26.73 PH

**SUPERVISORY** ☒    **MANAGERIAL** ☐

**NON-SUPERVISORY/NON-MANAGERIAL** ☐

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**LOCATION OF POSITION:**

Army Aviation Support Facility (AASF) #2, Marana, Arizona

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**APPLICATIONS MUST BE MAILED OR HAND CARRIED TO: Human Resources Office, 5636 E. McDowell Road, Bldg M5710, Phoenix, AZ 85008-3495. Applications must be received by close of business (1530 MST) on the closing date shown above or if mailed postmarked no later than the closing date.** The Human Resources Office will not accept applications that are mailed at government expense, exceptions to hard-copy delivery may be considered on case-by-case basis. Please contact 602-629-4826/4834 for consideration. Faxed applications will not be accepted.

**AREA OF CONSIDERATION:**

This position is in the Federal/Excepted Civil Service and is **open to current members in the Arizona Army National Guard.** Individual selected will receive a **Permanent Appointment** after successful completion of a one year trial period. Acceptance of a Federal Excepted technician position of over 179 days in length will cause termination from the Selected Reserve Incentive Program (BONUS). Individual selected will require a military medical records screening if applicable, to be completed prior to appointment, and/or may be required to take a pre-employment medical screening examination dependent on the position type and military medical records screening results.

**INSTRUCTIONS FOR APPLYING:** Individuals applying for vacancies with the Arizona National Guard may submit Optional Form 612 (Optional Application for Federal Employment), or a Resume. Application documents must contain the Announcement Number, Title and Grade(s) of the job being applied for. Personal information must include full name and address (including ZIP Code), Day and evening phone numbers (with area code). Work experience information should be limited to either paid or nonpaid experience directly related to the position that the individual is applying for and must include: Job Title, Duties and accomplishments, Employers name and address, Supervisors name and phone number, starting and ending dates, hours per week and salary.

Applicants **MUST** submit a completed AZNG Form 335-2-R (Knowledge, Skill and Ability Supplement) or a separate document explaining how they meet each Knowledge, Skill and Ability listed below and a Resume or the Optional Form 612. Applicant **MUST** submit complete ERB and/or other documentation to verify possession of MOS.

**EVALUATION PROCESS:** Each applicant must **FULLY SUBSTANTIATE** on their application how they meet the requirements listed in the specialized experience area; otherwise applicant will be considered unqualified for this position. Applications will be evaluated solely on information supplied in the application (OF 612) or resume. Experience will be evaluated based on relevance to the position for which application is being made. Include job titles, starting and ending

dates (month and year), hours per week, salary, duties/accomplishments, employer(s) name and address, and supervisor(s) name/phone number and permission to contact.

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**CONDITION OF EMPLOYMENT:** Prior to appointment into this position, selectee must be a current member of the Arizona Army National Guard, in a military unit supporting AASF #2 and must possess the following MOS: 92 Series

- Federal employment suitability as determined by a background investigator.
- May be required to successfully complete a probationary period.
- Participation in the Direct Deposit/Electronic Funds Transfer Program.
- Military Uniform must be worn.
- Applicants must maintain membership and employment in the National Guard in the military grade listed in this announcement.

**EQUAL OPPORTUNITY:** The Arizona National Guard is an Equal Opportunity Employer. Selection for this position will be made without regard to race, religion, age, national origin, sex, political affiliation, marital status, membership or nonmembership in an employee organization or any other non-merit factor.

<b>Relocation Incentive may be offered:</b>	<b>YES</b> <input type="checkbox"/>	<b>NO</b> <input checked="" type="checkbox"/>
<b>PCS may be offered:</b>	<b>YES</b> <input type="checkbox"/>	<b>NO</b> <input checked="" type="checkbox"/>

**NOTES:**

Note: This position is subject to rotating shifts, night shifts, and weekends/holidays.

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**KNOWLEDGE, SKILLS AND ABILITIES REQUIRED FOR SUCCESSFUL PERFORMANCE IN THIS POSITION:**

**Each applicant should fully justify on their application how they meet each KSA listed below using AZNG Form 335-2-R to reference the justification.**

1. Ability to supervise subordinates that are performing materiel management, resource tracking (DLR/CLIX), special TDME/tool transactions and hazardous material accountability.
2. Ability to perform property book operations in the areas of inventory and storage management and equipment coordination.
3. Ability to review and analyze listings and reports produced by the automated system to resolve problems on error listings, and provide guidance to assigned personnel.
4. Ability to communicate effectively both written and verbally.

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**SPECIALIZED EXPERIENCE:** Must possess at least **18** months of experience, education, or training in researching documents or other resources to coordinate inventory requirements. Experience analyzing, developing, evaluating to improve supply programs, policies, procedures, techniques, etc. Experience involving the control of supply stocks and accounting for equipment. Knowledge of supply functions, cataloging, maintenance and disposal procedures. Experience which required person-to-person contacts to convey information and ability to compile reports, letters, memoranda, etc.

**BRIEF JOB DESCRIPTION:** This position is located at the AASF #2, Marana, Arizona. Its purpose is to plan, organize, review, evaluate, and supervise the various work processes of the section. The position also provides supply support for aviation maintenance. The position serves as the property book custodian. Manages materiel, resource tracking (Depot Level Repair (DLR)/Class 9 (CLIX), special Test Measurement and Diagnostic Equipment (TMDE)/tool transactions and performs administrative oversight of hazardous material accountability. Performs other duties as assigned.

**SELECTING OFFICIAL:** MAJ Sheldon Klein

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